

GEMPLIFE WOODEND: BUS POLICY

The resort bus is provided for resident outings and activities. It is not intended to replace private transport arrangements and is not to be used for resident family outings or for transport to train stations, airports or cruise terminals etc.

1. Home Owners must have a current driver's licence and must be registered with the Front Office prior to driving the vehicle. Please note the following:
 - Drivers licences to be sighted and photocopied by a Park Owner Representative.
 - A Drivers Declaration must be completed and submitted to the Front Office.
2. The Driver must book the bus in the Diary provided ensuring the following information is supplied:
 - Driver's Name and Site Number.
 - Passengers Names and Site Numbers.
 - Destination.
 - Estimated departure & return times.
3. A minimum of four (4) persons (including the Driver) is required for the bus to be utilised.
4. The bus keys will be held at the Front Office and can only be signed out and returned by the Driver.
5. The Driver is to complete the log book for each journey.
6. The Driver is to report any issues and/or faults to a Park Owner Representative as soon as possible.
7. The Driver is to report any accidents and/or incidents to a Park Owner Representative as soon as possible.
8. Tolls incurred are to be paid by the group using the bus.
9. Speeding and Parking Offences or Fines are to be paid by the Driver and will not be paid by the Park Owner.
10. Insurance Excess for **at fault** accidents is the responsibility of the Driver and not the Park Owner.
11. The bus is to be returned fully re-fuelled and clean after each outing.

NOTE: There may be times when the Park Owner will request Home Owners to drive the bus for a company event or function. In these circumstances, fuel, parking & tolls only will be met by the Park Owner.